



Outer North East Community Committee

Alwoodley, Harewood, Wetherby

Meeting to be held in the Civic Hall, Leeds on Monday,
18th March 2019 at 5.30pm

Councillors:

N Buckley	- Alwoodley;
D Cohen	- Alwoodley;
P Harrand	- Alwoodley;

S Firth	- Harewood;
M Robinson	- Harewood;
R. Stephenson	- Harewood;

N Harrington	- Wetherby;
A Lamb	- Wetherby;
G Wilkinson	- Wetherby;





Co-optees

Agenda compiled by: John Grieve 0113 37 88662
Governance Services Unit, Civic Hall, LEEDS LS1 1UR
East North East Area Leader: Jane Maxwell Tel: 336 7627

Images on cover from left to right:

Alwoodley - MAECare (Moor Allerton Elderly Care); Moor Allerton shopping centre

Harewood - rural landscapes; Harewood Arms

Wetherby – bridge over the River Wharfe; racehorse sculpture

A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p> <p>No exempt items or information have been identified on the agenda</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
5			<p>DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS</p> <p>To disclose or draw attention to any disclosable pecuniary interests for the purposes of Section 31 of the Localism Act 2000 and paragraphs 13-18 of the Members' Code of Conduct. Also to declare any other significant interests which the Member wishes to declare in the public interest, in accordance with paragraphs 19-20 of the Members' Code of Conduct</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES OF THE PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the previous meeting held on 10th December 2018.</p> <p>(Copy attached)</p>	1 - 12

Item No	Ward/Equal Opportunities	Item Not Open		Page No
8			<p>MATTERS ARISING FROM THE MINUTES</p> <p>To consider any matters arising from the minutes (If any)</p>	
9	Alwoodley; Harewood; Wetherby		<p>NEIGHBOURHOOD PLANNING - UPDATE</p> <p>To receive a report from the Chief Planning Officer which provides an update on Neighbourhood Planning Activity in the Outer North East Area.</p> <p>(Report attached)</p>	13 - 18
10	Alwoodley		<p>MEANWOOD VALLEY INTERIM REPORT</p> <p>To receive a presentation from the Senior Ranger, Parks and Countryside services who will provide an update on the “Wilderness on Your Doorstep project” a component of the ongoing work programme for Meanwood Valley, part of which falls within the Outer North East Area.</p> <p>(Report attached)</p>	19 - 36
11	Alwoodley; Harewood; Wetherby		<p>LEEDS ANTI-SOCIAL BEHAVIOUR TEAM REVIEW</p> <p>To consider a report by the Head of Operational Delivery, Communities & Environment which provides an update on Leeds Anti-Social Behaviour Team Review.</p> <p>(Report attached)</p>	37 - 46

Item No	Ward/Equal Opportunities	Item Not Open		Page No
12	Alwoodley; Harewood; Wetherby		<p>OUTER NORTH EAST FINANCE REPORT</p> <p>To consider a report by the Outer North East Area Leader which provides an update on the current position of the Outer North East Community Committee's budgets and sets out details of applications seeking Wellbeing Revenue Funding and Youth Activity Funding together with decisions taken by delegated authority since the last meeting of the Committee.</p> <p>(Report attached)</p>	47 - 56
13	Alwoodley; Harewood; Wetherby		<p>COMMUNITY COMMITTEE UPDATE REPORT</p> <p>To consider a report by the Outer North East Area Leader which provides an update on the on-going work programme of Outer North East Community Committee.</p> <p>(Report attached)</p>	57 - 62
14	Alwoodley; Harewood; Wetherby		<p>DATES, TIMES AND VENUES OF COMMUNITY COMMITTEE MEETINGS 2019/2020</p> <p>To consider a report by the City Solicitor which seeks the Community Committee's formal approval of a meeting schedule for the 2019/2020 Municipal year and to determine if there are any revisions to the current meeting and venue arrangements.</p> <p>(Report attached)</p>	63 - 66
15			<p>DATE AND TIME OF NEXT MEETING</p> <p>To note that the next meeting will take place on Monday, 17th June 2019 at 5.30pm (Venue to be confirmed)</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties– code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p>	

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OUTER NORTH EAST COMMUNITY COMMITTEE

MONDAY, 10TH DECEMBER, 2018

PRESENT: Councillor G Wilkinson in the Chair

Councillors N Buckley, S Firth, P Harrand,
N Harrington and M Robinson

30 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against the refusal of the inspection of Documents.

31 EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC

There were no items identified where it was considered necessary to exclude the press or public from the meeting due to the confidential nature of the business to be considered.

32 LATE ITEMS

There were no items of business identified

33 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors: D Cohen, A Lamb and R Stephenson

34 DECLARATION OF DISCLOSABLE PECUNIARY AND OTHER INTERESTS

There were no declarations of any disclosable pecuniary interests.

35 OPEN FORUM

In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, the Chair allowed a period of up to 10 minutes for Members of the Public to make representations or to ask questions on matters within the terms of reference of the Community Committee.

On this occasion, there were no matters raised under this item by Members of the Public.

36 MINUTES OF THE PREVIOUS MEETING

The minutes of the previous meeting held on 17th September 2018 were confirmed as a true and correct record.

Draft minutes to be approved at the meeting
to be held on Monday, 11th March, 2019

37 MATTERS ARISING FROM THE MINUTES

- (i) Leeds District Neighbourhood Policing Enhanced Model (Minute No.23 (i) referred). With reference to the previous meeting and the Query raised by Members as to whether the Leeds District was receiving its fair share of Police Officers, “there was a suspicion that other authorities were getting more”. Members asked if details of Police numbers for each authority in the West Yorkshire area going back 5 years to the present day could be provided.

An assurance was provided that the requested information would be provided/ circulated to Members of the Committee.

The Localities Officers confirmed that the requested information had been received and circulated

- (ii) Community Committee Appointments 2018/19 (Minute No. 23 referred) – At a previous meeting Councillor Buckley said that he had been appointed as the Community Committee’s Champion for Health & Wellbeing. He understood meetings were held on a quarterly basis but to date no invitation to attend a meeting had been received.

The Chief Officer, Access & Care Delivery, Adult Social Care was in attendance at the meeting (in connection with a separate agenda item) and offered to contact the Director of Public Health with a view to him providing the required response.

In providing an update, the Localities Officer said that Public Health had undergone a restructure and that there were previously four Health and Wellbeing partnerships in East Leeds, this was now reduced to two networks focusing on the 10% most deprived neighbourhoods in East Leeds, covering the Inner East and Inner North East areas. It was understood that the Moor Allerton Partnership previously served as a forum for health and other topics within the Outer North East but meetings for this had since ceased.

The Area Leader added that there had previously been meetings for all three Health and Wellbeing Champions in the East North East of Leeds and agreed to support the Localities Officer to look into whether these were still taking place and to identify a suitable mechanism for the Health and Wellbeing Champion to undertake his role.

Councillor Buckley said it was unsatisfactory to be “cut off without notice” and requested if inquiries could be made as to

who made the decision to exclude representation from the Outer North East Area

The Localities officer confirmed the requested inquiries would be made.

- (iii) Economic Development (Minute No.24 referred) – With reference to the previous meeting and the deferral of this item to a later date due to the unavailability of the new Chief Officer for Economic Development.

In providing an update the Localities Officer said the Chief Officer for Economic Development, Eve Roodhouse would instead now attend a meeting of the Chair's Forum

- (iv) Strength Based Social Care Across the City (Minute No.25 referred) – With reference to the previous meeting and the request by Members to receive the following details:

- The contact details for officers working in the Neighbourhood Teams (Team Profiles - 3 areas, 14 Team Managers)
- The staffing formula for the Neighbourhood Care Management Team taking into account population for the area and the number of people aged over 70 years of age.

In providing a response the Localities Officer said:

In terms of contact details for the Team Managers within the Neighbourhood Teams the route for Elected Members was through the Director of Adults and Health in the first instance or in the case of new referrals, customers to be advised to go directly to the contact centre.

In respect of the staffing formula, Members were informed that teams were staffed according to demand and it was this that affected the number and skills mix of staff that were required.

The Localities Officer also confirmed that Scholes Library was also being investigated as a possible Talking Point location.

38 Neighbourhood Planning - Update

The Neighbourhood Planning Officer submitted a report which provided an update on the neighbourhood planning activity in the Outer North East area of the city.

Ian Mackay, Neighbourhood Planning Officer, City Development addressed the Committee providing an update and commentary on the following:

Made Neighbourhood Plans in Outer North East:

- Alwoodley
- Bardsey-cum-Rigton
- Barwick in Elmet and Scholes
- Boston Spa
- Clifford
- Collingham
- Linton
- Thorp Arch
- Walton

Alwoodley

It was reported that discussions had been taking place between Officers, Members and the Parish Council. The Parish Council was considering a Selective Review of the Neighbourhood Plan and would be looking into this further early in 2019.

Members were informed that a Selective Review was an unusual situation, very few had been undertaken. It would be for the Examiner to decide if the Parish Council were seeking a significant policy change, if yes a second referendum would need to take place. Currently awaiting a decision from the Parish Council as to how to proceed.

Walton

Stage: Made

- The Walton Neighbourhood Plan went to a referendum on Thursday 20th September. The referendum results were as follows:

Response	Votes
Yes	106 (90.6%)
No	11 (9.4%)
Turnout	67.6%

- The Plan was subsequently made by the Council on 24th October 2018 and would be used to help determine planning applications in the Walton Neighbourhood Area.

Scarcroft

Stage: Examination

Terry Heselton had undertaken the independent examination of the Scarcroft Neighbourhood Plan. The examiner's report recommended that subject to proposed modifications being made, the Plan could proceed to a referendum.

- A Decision Statement would be published shortly that would set out the examiner's recommended modifications and the Council's response.
- It was anticipated that the Referendum could take place in mid-February 2019.

Bramham-cum-Ogglethorpe

Stage: Post-Examination

- Chris Collison had undertaken the independent examination of the Bramham Neighbourhood Plan. The examiner's report recommended that subject to proposed modifications being made the Plan could proceed to referendum.
- A Decision Statement had been published that sets out the examiner's recommended modifications and the Council's response. It also agreed that the Plan could proceed to a referendum.
- It was anticipated that the Referendum could take place in mid-February 2019, on the same date as the Scarcroft Referendum.

Aberford and District

Stage: Examination

- Ann Skippers had been appointed to undertake the examination on the draft Neighbourhood Plan.
- Due to an EU Court of Justice Judgement which officers updated on at the previous Committee Meeting, the examination of the Aberford Neighbourhood Plan had been delayed. Officers would update Members as the examination process moves forward and would continue to liaise with the Parish Council to resolve this issue.

Wetherby

Stage: to be Submitted for Examination

- Terry Heselton had been appointed as the independent examiner for the Plan.
- The Town Council would be submitting the Plan shortly, officers had been working with the Town Council in order to finalise the neighbourhood plan submission documents.

Other Neighbourhood Plans in Preparation

- **Shadwell** Parish Council conducted Pre-Submission Consultation on their Neighbourhood Plan between 22nd October and 3rd November. Officers would be attending the next Steering Group meeting to discuss the representations made to the consultation and to advise on next steps. It is anticipated that the Plan will be submitted early in the new year.

- **East Keswick** Parish Council are currently re-drafting their Plan and were going to conduct the Pre-Submission Consultation early in 2019. Officers would be meeting with the Parish Council in late November to advise on the consultation process. Officers had provided a significant amount of mapping support in order to help with the preparation of the draft Plan.
- **Thorner** Parish Council had resolved to continue working on the NP with the support of officers. Officers were in regular contact and were providing support with mapping, evidence and re-drafting of the NP document. The Steering Group were going to conduct some informal consultation on the early draft Plan in December.

The Chair thanked the Neighbourhood Planning Officer for his attendance and for providing the latest information available.

RESOLVED – That the update on neighbourhood planning activity be noted and welcomed

39 Universal Credit - Presentation

The Chair introduced and welcomed Allison Long, Partnership Manager, Department of Work and Pensions and Pamela Parker, Area Housing Manager, Resources & Housing.

Allison Long provided an overview of what and how the changes would affect people in Leeds.

Members were informed that this was the biggest welfare change for 60 years with Universal Credit replacing 6 welfare benefits:

- Income related Employment and Support Allowance
- Working Tax Credits
- Income Support
- Child TAX Credits
- Income based job seekers allowance
- Housing benefit

Claimants would receive one payment, paid monthly, for people in and out of work, use of PAYE for real time information (RTI).

Members were made aware of:

- When do you claim Universal Credit
- The Claimant Journey
- Universal Credit is a simplification of the benefit system
- A pathway to opening up work
- The 2017 Autumn Budget changes continue to define the benefit itself
- The 2018 Autumn Budget changes/ consolidates the direction of travel
- Assisted Digital Support/ how to make a claim
- Supporting claimants with complex needs

- Alternative Payment Arrangements

Commenting specifically about the service operating in the Outer North East area, Pamela Parker, Area Housing Manager, said to date there were 50 claimants in the area: Alwoodley 28, Harewood 6 and Wetherby 16.

Assistance/ support had been delivered as follows:

- Advice & Guidance provided – 19
- Standard Offer of assistance – 13
- Alternative Payment Arrangements in Place. (APA) – 15
- Customers where contact needed to be made – 18

Members were informed that Housing Leeds provided support to tenants to make the claim and ensure longer term support was in place to allow them to sustain their claim. It was also noted that there was an “Enhanced Service” for individuals / families who presents themselves as having:

- Limited or no access and or ability to use online services
- Numerous outstanding financial liabilities and may not have bank account and may have budgeting needs
- Have significant or multiple declared support needs
- Significantly Impacted by Benefit Cap
- Possession action in place (Had court hearing date due or Possession Order in place)

Members raised the issue of sanctions (many claimants suggesting payments were delayed due to sanctions) and queried where information on sanctions could be obtained.

In responding Allison Long together with her colleague Simon Betts from the Department of Work and Pensions said they both could supply information on sanctions.

The roll out of Universal Credit, when would it be completed.

Members were informed that Universal Credit should be completed by 2023.

Within the presentation, help and advice could be obtained from the local Job Centre. For residents of the Outer North East area where was the nearest Job Centre located.

Members were informed that the nearest Job Centre was located in Seacroft for residents of the Outer North East area.

The Chair thanked Allison Long and Pamela Parker for their attendance and presentation commenting it was interesting and informative.

RESOLVED – That the contents of the presentation be noted.

40 Youth Work Review

The Chair introduced and welcomed Andrea Richardson, Head of Service Learning for Life, Children & Families and Kate Sibson, Head of Commissioning, Children's & Families who spoke on the findings of the Youth Work Review and the recommended option for future commissioning arrangements.

In addition to the main report the following documents were appended for information/ comment of the meeting:

- Budget breakdowns for 2018/19 (Current) and 2020/21 (post review)
- Needs Analysis – population, persistent absence, attainment, NEET, youth crime

Kate Sibson, Commissioning Manager, explained the background to the report and the main issues to be considered which included the following:

- The current services that were provided
- The findings of the review
- Nine conclusions were brought forward based on the data and feedback from the consultation (These conclusions formed the basis of the proposed commissioning model)
- The recommended Commissioning Model
- The perceived benefits of the proposed commissioning model
- The role of the Community Committee
- Next steps
- Interim arrangements

Referring to the Outline Youth Work Budget (Table 2) and the Transitional Youth Inclusion Commission allocation of £10,451, Members queried if this sum was for all three wards.

Members were informed that the sum of £10,451 was the total allocation for all three wards. The intention was to target resources to areas where they were most needed (Cranmers and Lingfield estates for example)

Members queried if resources could be targeted to particular areas.

In responding Members were advised that there would be a city wide commissioning process and anyone could bid. One suggestion was to approach consortiums with local knowledge to identify areas of greatest need.

Members suggested that in the past the Moor Allerton Partnership had provided such local knowledge.

The Chair thanked Andrea Richardson and Kate Sibson for their attendance and presentation suggesting Members appeared to be supportive of the recommended future commissioning arrangements

RESOLVED –

- (i) That the contents of the report be noted
- (ii) To support the recommended future commissioning arrangements

41 Community Committee - Update Report

The Area Leader submitted a report which provided an update on the Work Programme for the Outer North East Community Committee

The following document was appended to the report for information/ comment of the meeting:

- Christmas Bin Collections - 24th December to 6th January 2019 (Appendix 1 referred)

Grace Lawrenson, Localities Officer, presented the report and highlighted the main issues which included:

- The Environmental Sub Group held on 18th October 2019
- Changes to Bin Collection over the Christmas period
- Parish and Town Council Forum held on 22nd November 2018
- Boston Spa Weekend – Live music and activities run by Boston Spa Parish Council
- Wetherby Festival – A three day festival of arts, cultural and Community activities held between 12th - 14th October 2018
- Moortown West Christmas Light Switch On - 8th December 2018
- Social Media presence on Twitter and Facebook

RESOLVED – That the contents of the report be noted

42 Outer North East - Finance Report

The Area Leader submitted a report which provided an update on the current position of the Outer North East Community Committee's budgets and set out details of applications seeking Wellbeing Revenue Funding and Youth Activity Funding.

Appended to the report were copies of the following documents for information / comment of the meeting:

- An explanation on capital funding and eligible schemes (Appendix A referred)
- The current CIL Neighbourhood Fund balance for Town and Parishes with a Neighbourhood Plan (Appendix B referred)

- Guidance on CIL (Appendix C referred)
- Applications seeking Wellbeing Revenue Funding (Appendix D referred)
- Applications seeking Youth Activity Funding (Appendix E)

Grace Lawrenson, Localities Officer, presented the report and responded to Members comments and queries.

Detailed discussion ensued on the contents of the report together with the appendices which included:

- Available funding for the current financial year.
- Clarification around some of the projects seeking financial assistance.

RESOLVED –

- (i) To note the current budget position for 2018/19.
- (ii) To note the CIL Neighbourhood Fund balance for the Outer North East Community Committee as referred to in paragraph 9 of the submitted report
- (iii) To note the CIL Neighbourhood Fund balance for Towns and Parishes with and without a Neighbourhood Plan as detailed in paragraph 10 of the submitted report
- (iv) That the following projects requesting Wellbeing Funding/ Youth Activity Funding be determined as follows:

Project	Organisation	Amount Granted (£)
Group Activities	Moortown West Residents Association	Application supported in full - £600
Cinema Club	Shadwell Village Hall	Application supported by MICE Funding £1,438
Boston Spa Bowling Club Extension	Boston Spa Bowling Club	Application supported in full with additional £10,000 due to being unable to secure other funding - £16,815 (Wellbeing Revenue £6815 and CRIS

Draft minutes to be approved at the meeting to be held on Monday, 11th March, 2019

		£10,000)
Wetherby Development Fund	Ward Member Project	£10,000 Wellbeing revenue funding be added to the project pot
Clifford Village Hall Extension	Clifford Village Hall	Deferred pending further discussions
Cricket Coaching	Scarcroft Cricket Club	Application supported in full £1440
Pitch Hire	Wetherby Athletics Ladies FC	Application supported in full £782

- (v) To note that no applications had been approved since the Community Committee in September 2018 under the delegated authority of the Director of Communities and Environment

43 Date and Time of Next Meeting

RESOLVED – To note that the next meeting of the Committee will take place on Monday 11th March 2019.

(All meetings to commence at 5.30pm, venue to be confirmed at a later date)

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Report of: Neighbourhood Planning Officer, City Development

Report to: Outer North East Community Committee

Report author: Abbie Miladinovic, Planner, 0113 3787260

Date: 18th March 2019

To note

Neighbourhood Planning Update

Purpose of report

1. To provide the Outer North East Community Committee with an update on neighbourhood planning.
2. To receive an update from on the progress of neighbourhood plans and note the contents of the update report.

Main issues

3. The attached report is provided as part of regular updates to the Outer North East Community Committee.

Recommendations

4. To note the contents of the update.

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Outer North East Community Committee, Monday 18th March 2019

Neighbourhood Planning Update

Made Neighbourhood Plans in Outer North East:

- Alwoodley
- Bardsey-cum-Rigton
- Barwick in Elmet and Scholes
- Boston Spa
- *Bramham-cum-Oglethorpe*
- Clifford
- Collingham
- Linton
- *Scarcroft*
- Thorp Arch
- Walton

Alwoodley

Stage: Made

- The Parish Council is currently considering a review of the neighbourhood plan. Officers and a consultant have been advising on this.

Scarcroft

Stage: *(Due to be)* Made

- The Scarcroft Neighbourhood Plan referendum took place on Thursday 14 February. The results were as follows:

Response	Votes
Yes	175 (91.1%)
No	17 (8.9%)
Turnout	16.7%

- The plan is due to be made by the Council. In accordance with Section 3 of the Neighbourhood Planning Act (2017), the Plan is already considered part of the development plan for the purposes of determining planning applications in the Scarcroft Neighbourhood Area.
- In the lead up to the referendum, a resident in Scarcroft noticed that there were inaccuracies on the Scarcroft NP Policies Map (in relation to the detailed boundary of the UDP N37 Special Landscape Area and the line of Roman Road 72b). Officers consulted with the Parish Council and the consultant who prepared the map, who confirmed the inaccuracies to be cartographical errors. Following legal advice, and with the agreement of the Parish Council, a statement of notification to correct the inaccuracies was published on both Councils' websites alongside a map showing the corrections. The policies map in the NP will be updated.

Bramham-cum-Ogglethorpe

Stage: (Due to be) Made

- The Bramham Neighbourhood Plan referendum took place on Thursday 14 February. The results were as follows:

Response	Votes
Yes	396 (93.4%)
No	28 (6.6%)
Turnout	30.8%

- The plan is due to be made by the Council. In accordance with Section 3 of the Neighbourhood Planning Act (2017), the Plan is already considered part of the development plan for the purposes of determining planning applications in the Bramham Neighbourhood Area.

Aberford and District

Stage: Examination

- Ann Skippers has been appointed to undertake the examination of the Aberford Neighbourhood Plan.
- Two of the submission documents have been updated to reflect the recent EU Court of Justice Judgement and subsequent amendments to the Neighbourhood Planning Basic Conditions.
- With the agreement of Aberford Parish Council and the independent examiner, an additional 6 week publicity period on the updated documents is ongoing (Monday 18th January – Monday 1st April). The independent examiner has indicated that once the publicity period closes, the examination can proceed quickly.

Wetherby

Stage: to be Submitted for Examination

- Terry Heselton has been appointed as the independent examiner for the Plan.
- The Consultation Statement and the Basic Conditions Statement are currently being modified.
- It is hoped that the Town Council will be submitting the Plan in the summer.

Other Neighbourhood Plans in Preparation

- **Shadwell** Parish Council conducted Pre-Submission Consultation on their Neighbourhood Plan between 22nd October and 3rd November 2018. Officers are now supporting the steering group in preparing the submission draft neighbourhood plan, in

particular on the basic conditions statement and outstanding mapping issues. It is anticipated that the NP will be submitted to the Council in the spring.

- **East Keswick** Parish Council have re-drafted their neighbourhood plan and are going to conduct the pre-submission consultation in April. Officers have recently met with the steering group to help finalise the pre-submission draft plan, provide support on basic conditions referencing and mapping. The pre-submission consultation process has been outlined and officers will be providing ongoing support in the build up to the formal consultation period.
- **Thornor** Parish Council conducted informal consultation on an early draft plan in December and January. Officers have recently met with the Chair of the steering group to provide support on preparing the pre-submission draft plan and agree next steps.

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Report of: The Area Leader

Report to: Inner North East Community Committee

Report author: Daniel Malster, 336 7549

Date: 18th March 2019 To note

Title: Meanwood Valley Interim Report

Purpose of report

1. To provide the Outer North East Community Committee with a verbal update on the progress of the Wilderness on Your Doorstep project.

Main issues

2. The verbal report is provided at the specific request of the Community Committee
3. There will be an opportunity for questions from elected members and residents after the presentation.

Recommendations

4. The Outer North East Community Committee is asked to note the contents of the verbal report that will be provided by Daniel McMaster, Senior Ranger, Parks and Countryside.

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MEANWOOD VALLEY

Wilderness on your Doorstep



Interim Report January 2018 - March 2019



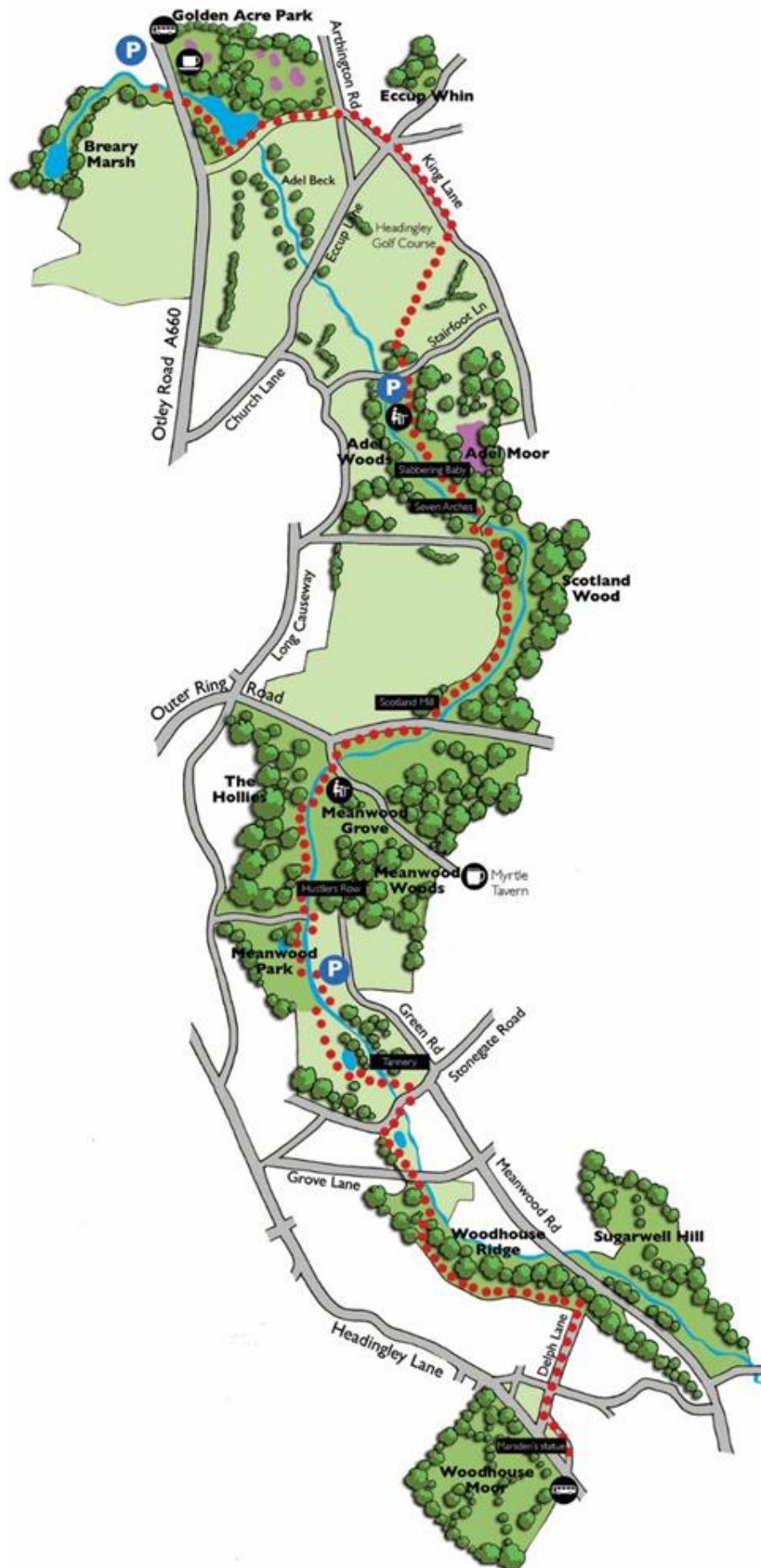
BACKGROUND

The Meanwood Valley has long been celebrated as a 'green artery' from the centre of urban Leeds to the rural countryside north of the city. This Green Infrastructure Corridor has a rich natural heritage, with an extensive and diverse range of habitats and a wealth of sites designated for their biodiversity value and nature conservation interest.

In January 2018, Leeds City Council and the Meanwood Valley Partnership were awarded £65K from the Heritage Lottery Fund in order to promote an understanding of this wildlife and its management by increasing opportunities for local communities to discover and get involved in the natural environment of the Valley, through a programme of volunteer activity, wildlife surveys, Bioblitzes and other public nature events, interpretation, web content and education.

By encouraging as wide a range of people as possible to celebrate this wildlife on their doorstep we aim to ensure the sustainability of this natural heritage into the future; because, in the words of David Attenborough: *"No one will protect what they don't care about, and no one will care about what they have never experienced"*.

The project officially started in January 2018 and will run to June 2020. It was in April 2018 when our newly-funded Meanwood Valley Heritage Ranger started that the project really took off the ground. This report summarises what we have achieved in the first year of this project; from January 2018 until March 2019.



PROJECT THEMES

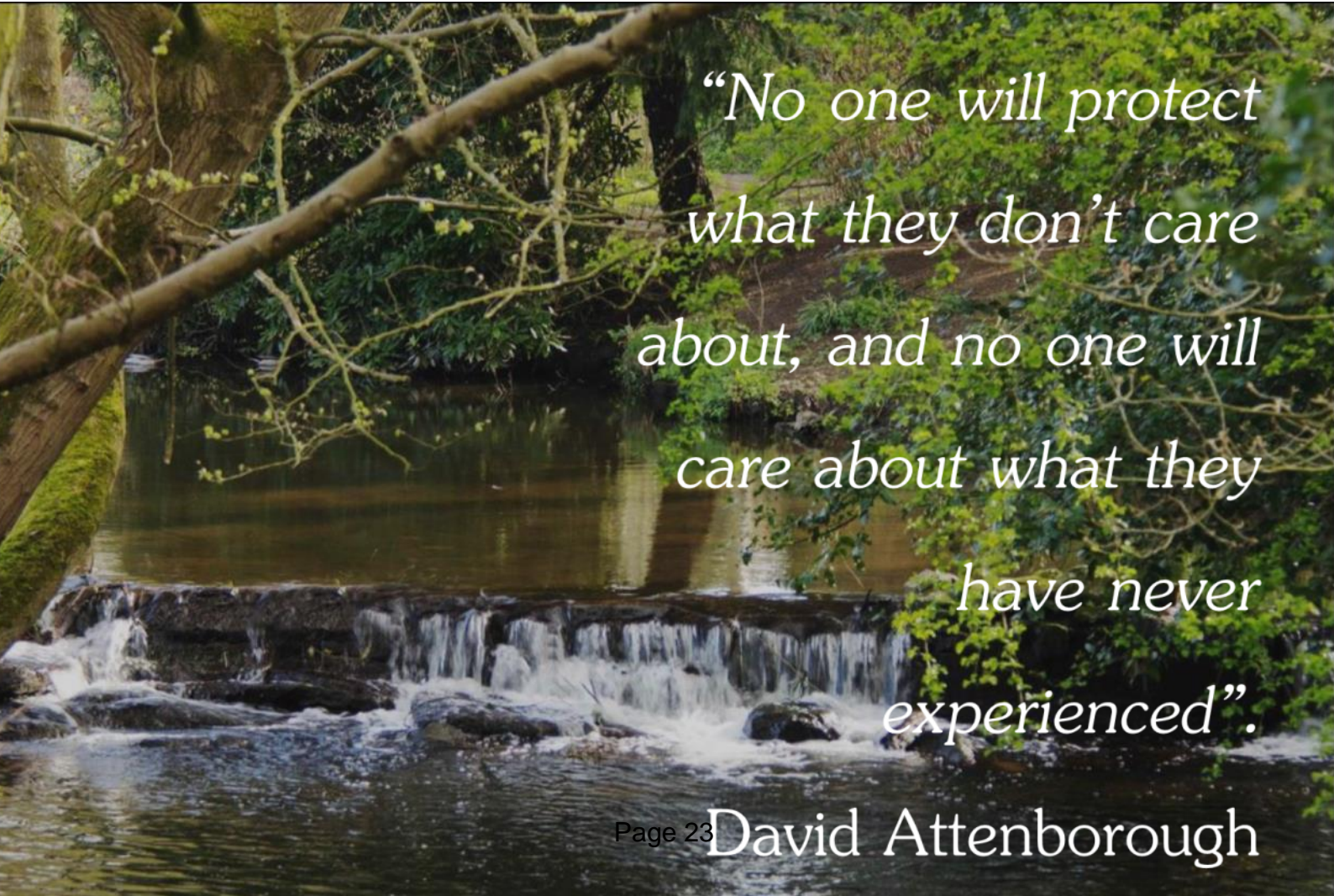
To achieve our aims of engaging as many people as possible with the wildlife on their doorstep we developed the following themes:

INTERPRET NATURE

EXPERIENCE NATURE

UNDERSTAND NATURE

PROTECT NATURE



*“No one will protect
what they don’t care
about, and no one will
care about what they
have never
experienced”.*

INTERPRET NATURE

Prior to this project we noted that on-site interpretation panels were extremely limited; very few leaflets were available; web content was hard to find and, where available, spread over a number of websites. The Ranger Service were delivering a limited number of general environmental education sessions to primary schools along the Valley, but no sessions had been developed that focus specifically on the local wildlife of the Meanwood Valley. There were virtually no public events that explore the heritage and volunteering activities were limited to Woodhouse Ridge, Sugarwell Hill and Adel Woods.

We wanted our project to open up as many avenues as possible for people to engage with and improve their understanding of the natural heritage of the Meanwood Valley. Our interpretation plan will open up the Valley's heritage to a much wider range of audiences and ensure that information on all aspects of the Valley's heritage is easy to find. We will produce a suite of on-site interpretation panels, with QR code links to web content, a self-guided walk booklet, a child-friendly activity leaflet for Woodhouse Ridge and a wildlife spotters guide. All of this interpretative material will be made available to download on the Leeds City Council website in a section dedicated to the Meanwood Valley.

The Meanwood Valley Heritage Ranger has already been promoting the natural heritage of the Valley on Facebook, where the 400+ followers receive daily updates detailing specific aspects of the wildlife found here, the issues affecting this wildlife and tips on how people can spot or protect wildlife at home.

Our designer and volunteers are already working on producing the interpretation listed above and we should start having it produced from April 2019.



EXPERIENCE NATURE

The need for our project is highlighted in various studies, including the 2016 State of Nature report and Biodiversity 2020. For example, our focus on providing opportunities for people to engage with nature is emphasised in ‘Outcome 4’ of Biodiversity 2020, which states that “public understanding and opinion on the value of biodiversity has strong implications for the acceptance and adoption of conservation measures”. This outcome cites the need to provide more opportunities for people to engage with biodiversity, to volunteer to improve biodiversity and for children to learn outdoors. This latter forms one of the ‘Conservation Themes’ of the 2016 State of Nature; i.e. Connecting children to nature. The emphasis here is that if children are connected with nature they are more likely to be interested in the environment and take part in nature based activities. In other words, children who are connected with nature will enjoy it and want to save it, both now and in the future.

While we are keen to promote an understanding of the Valley’s wildlife through as many methods as possible, we feel that it is vitally important that we encourage people to experience nature first hand. Hence the major focus of our project will be delivering events, citizen science projects and volunteering activities in the field. The Meanwood Valley Heritage Ranger will deliver a wealth of guided walks and public events (such as bat walks, tree ID walks, bird watching and fungus forays) to further reach out and interpret the heritage to different audiences. The ranger will also deliver KS1 and KS2 sessions that focus on the local wildlife of the Meanwood Valley. On top of this we will run competitions to encourage people to celebrate wildlife in other ways, such as a photo competition, where winners’ photos will be used to create a suite of postcards; and a wildlife encounter competition for schools, where children will be encouraged to submit stories, photos and drawings.



Public Nature Events

The Meanwood Valley Heritage Ranger has delivered 8 events so far, with a total of 220 participants; see table below for details. We have another 11 nature events booked in for spring/summer, which will take us close to our agreed 24 nature events for the 2-year project.

Some of these events have proven to be extremely popular, such as the bat walks and nocturnal; safari which attracted between 50 and 60 people. The feedback has been hugely positive also.

Date	Details	Site	CC	Number of Participants
01/08/2018	Small Mammal Morning	Meanwood Park	INE	21
28/08/2018	Guided Bat Walk	Meanwood Park	INE	50
29/08/2018	Moth Identification Morning	Meanwood Park	INE	10
12/09/2018	Guided Bat Walk	Woodhouse Ridge	INW	48
17/09/2018	Nocturnal Safari	Meanwood Park	INE	60
24/09/2018	Guided Bat Walk	Sugarwell Hill	INE	9
07/10/2018	Fungal Foray	Adel Woods	ONE	10
13/10/2018	Fungal Foray	Woodhouse Ridge	INW	12
Total				220

“The event was very informative and interesting. Much of the wildlife was difficult to spot until it was pointed out. I really enjoyed the session”.

Photography Competition

While the photography competition was not as popular as we hoped, we did have 12 entries and 18 people attend the competition event. However, we have since been inundated with people’s photos of the wildlife in the Valley and we do have some great pictures that we can



Public Nature Events in Spring/Summer 2019

Our upcoming events and bioblitzes for spring and summer 2019 are shown below, which you are more than welcome to attend.

Wildfowl Walk in Golden Acre Park	Wednesday 6 March 10:00am to 12:30pm	Help take the pulse of nature by identifying and recording wildfowl species with your Ranger.
Bluebell Walk in Woodhouse Ridge	Sunday 14 April 10:00am to 12:30pm	Enjoy a Spring Guided Walk with Your Ranger to Discover Spring Flowers!
Dawn Chorus in Meanwood Park	Saturday 27th April 7:00am to 9:00am	Join our resident expert, ranger Steve Joul, on an early morning (not quite dawn) walk around Meanwood Park and Woods to learn how to identify our local birds by their song.
Meanwood Valley Trail Loop 1	Saturday 4 May 10:00am to 13:00pm	Join your Ranger on a Guided Walk of the Valley
Meanwood Valley Trail Loop 2	Saturday 11 May 10:00am to 13:00pm	Join your Ranger on a Guided Walk of the Valley
Great British Bee Count— Golden Acre Park	Saturday 22 June 2019	Help us to record bee species on this BioBlitz at Golden Acre Park
Life in the undergrowth Adel Moor	Wednesday 26 June 2019 10:00am to 12:30pm	Help us to record invertebrate species on this BioBlitz at Adel Moor
BioBlitz in Meanwood Park	Sunday 7 July 2019 10:00am to 12:30pm	Help us carry out and record species on this BioBlitz of Meanwood Park
Guided Reptile Walk on Adel Moor	Saturday 20 July 2019 10:00am to 12:30pm	Join your Ranger for a reptile hunt, help record these elusive creatures
Small Mammal Morning in Woodhouse Ridge	Tuesday 23 July 2019 10:00am to 12:30pm	Join us to discover meet some of the small furry creatures we have found in Woodhouse Ridge
Big Butterfly Count— Sugarwell Hill	Saturday 27 July 2019 10:00am to 12:30pm	Help take the pulse of nature by recording butterfly species on this bioblitz
Guided Bat Walk on Woodhouse Ridge	Monday 5 August 2019 20:00pm to 22:00pm	An evening bat walk to discover what bats reside on Woodhouse Ridge.
Freshwater BioBlitz—Pond Dipping in Adel Woods	Wednesday 7 August 2019 10:00am to 12:30pm	Help carry out pond dipping and record species on this Freshwater bioblitz
Guided Bat Detecting Walk with Talk & Setting up Moth Trap - Meanwood Park	Monday 26 August 2019 20:00pm to 22:30pm	An evening bat walk to discover what bats reside in Meanwood Woods. Followed by setting up a moth trap for tomorrow's event.
Marvellous Moths - Meanwood Park	Tuesday 27 August 2019 9:00am to 11:00am	A morning event to see what moths we caught in the trap we set at yesterday's event.

KS1 and KS2 Environmental Education

We have a target of 10 environmental education sessions and 4 assemblies as part of this project. The majority of these are already booked and are to be delivered in spring and summer 2019. However, the Meanwood Valley Heritage Ranger has already delivered 3 sessions, with a total of 89 children and 14 adults participating; see table below for details. These sessions are a fantastic way to reach large numbers of children and enthuse them early in life about the wildlife on their doorstep. Indeed, by the end of the project we anticipate that we will have reached approximately 700 children through these education sessions and assemblies.

We are also delivering a Wildlife Encounter Project with at least one primary school in the Meanwood Valley, where we will be asking the children to share their favourite wildlife experiences with us through drawings, poems, stories or photographs.

“The children loved every minute, learned lots and learned about habitats”

Date	Details	Site	CC	Number of Participants
25/09/2018	Adel St John Baptist Primary School, Mini Beast Hunt	Adel Moor and Woods	ONE	27 Pupils and 9 Adults
03/10/2018	Meanwood Church of England Primary School, Autumn Seed Gathering and Tree Educational Nature Games	Meanwood Park	INE	1 Teacher and 32 Pupils
28/11/2018	Shire Oak Primary Environmental Education Session: Humans and other animals, classifying, habitats and environments Session.	Woodhouse Ridge	INW	30 Pupils and 4 Adults
Total				103

“This was a lovely, fun and hands-on learning opportunity for the children.”



UNDERSTAND NATURE

In order to protect the natural heritage of the Meanwood Valley we need to continue to develop our understanding of this natural heritage; and to accomplish this, we need to continue the strong British tradition of citizen science. This is also highlighted in the 2016 State of Nature report as one of the conservation themes, due to the importance of citizen science in providing vital evidence needed to support conservation action. While we are blessed with some enthusiastic naturalists in the Meanwood Valley, they are themselves an endangered species. We need to start looking for their successors, and so, intend to use this project to encourage the next generation of naturalists.

In order to encourage the next generation of naturalists, we have been delivering a range of 'Bioblitz' events, where school groups, volunteer groups and members of the public have been joining the ranger on wildlife surveys, which are linked to national schemes; such as national Amphibian and Reptile recording Scheme, Big Garden Birdwatch and the Big Butterfly Count. Attendees on these Bioblitz events have been trained how to use iRecord, so that all wildlife sightings on these events and throughout the length of the project (and beyond) in the Meanwood Valley can be recorded and made available to the Centre for Ecology and Hydrology's Biological Records Centre and viewed by all interested parties (including West Yorkshire Ecology and the Natural Habitats Team of Leeds City Council). For those volunteers and members of the public who want to gain further survey experience, the ranger has been delivering more in-depth wildlife survey training sessions and a volunteer wildlife survey programme.



Bioblitzes

Bioblitzes are a fantastic way to engage novices in a simple wildlife survey. They are still very useful in providing us with a snapshot of what species we have on our green spaces as well. We have so far delivered 7 bioblitzes, with 37 adults and 29 children participating. We have another 7 booked in for the spring and summer months, which will bring us close to our target of 18 bioblitzes in the life of this project.

Date	Details	Site	CC	Number of Participants
09/06/2018	Great British Bee Count	Golden Acre Park and Breary Marsh	ONW	6
10/07/2018	St Edmunds Cubs from Roundhay Bioblitz and Guided Nature Walk	Breary Marsh and Golden Acre Park	ONW	6 Adult Leaders with 20 Children
22/07/2018	Bioblitz Adel Moor	Adel Moor	ONE	2
04/08/2018	Big Butterfly Count	Adel Moor	ONE	9
09/08/2018	Ralph Thoresby High School – Bioblitz and Balsam pulling, Litter Picking	Adel Woods	ONE	3 Teachers and 9 Pupils
11/08/2018	Big Butterfly Count	Sugarwell Hill	INE	8
26/01/2019	RSPB Big Garden Bird Watch	Golden Acre Park	ONW	3
Total				66



Training in wildlife survey techniques

In order to gain a better understanding of the state of the habitats and wildlife in the Meanwood Valley we developed a programme of wildlife survey training sessions with a follow-up wildlife survey volunteer programme. OPur target for this project was to deliver 5 training sessions, but have already exceeded this with 7 events; with 61 participants (see details in the table below) and we have another 1 booked in for February.

Date	Details	Site	CC	Number of Participants
18/06/2018	Phase 1 Habitat surveying training delivered by Gordon Haycock. Ecological Consultancy	Golden Acre Park and Breary Marsh	ONW	7
19/06/2018	Phase 1 Habitat surveying training delivered by Gordon Haycock. Ecological Consultancy	Golden Acre Park and Breary Marsh	ONW	6
26/06/2018	Woodland NVC surveying training delivered by Gordon Haycock. Ecological Consultancy	Meanwood Park and Woodland	INE	10
03/07/2018	Grassland NVC surveying training delivered by Gordon Haycock. Ecological Consultancy	Breary Marsh	ONW	5
10/07/2018	Buglife – Urban Buzz, Pollinator species recording training Delivered By Catherine Jones	Golden Acre Park and Breary Marsh	ONW	8
07/08/2018	Heathland NVC surveying training delivered by Gordon Haycock. Ecological Consultancy	Adel Moor and Adel Bog	ONE	7
26/11/2018	Field/Indoor Native Health and Tree Identification Disease Workshop delivered by Dr Charles Lane, Plant Health Consultant at Fera.	Meanwood Park	INE	18
Total				61

“It made a complex, hidden subject accessible”



Wildlife Survey Volunteer Programme

Together with the wildlife survey training detailed on the previous page, we a target to deliver 12 wildlife surveys to help us build up a picture of the wildlife in the valley and support us in writing effective management plans. We have delivered 3 volunteer wildlife surveys so far, which are detailed in the table below. We have another 9 booked in for spring and summer, and plans to deliver some NVC habitat surveys in order to utilise the newly gained skills of the volunteers who attended the training provided by Haycock and Jay Ecological Consultants. And better inform us on what we need to do to improve the woodlands, heathlands and grasslands of the Meanwood Valley.

Date	Details	Site	CC	Number of Participants
18/06/2018	Butterfly Transects	Breary Marsh and Pauls Pond	ONW	8
18/06/2018	Wildflower Surveys	Breary Marsh and Pauls Pond	ONW	8
14/01/2019	Field/Indoor Lichen Workshop and Recording Session Delivered by Professor Mark Seaward, British Lichen Society	Meanwood Park	INE	15
Total				31

“It was great! I learnt a lot about the technicalities of surveying and also about the local plant life.”



PROTECT NATURE

While the main focus of our project is to encourage people to engage with the biodiversity of the Meanwood Valley, the reason for doing this is to bolster the long-term conservation of the valley, by encouraging more people to share our love of the valley's natural heritage and to support us in its protection and enhancement.

We have developed a volunteer programme that will go some way to achieving Outcome 1 of Biodiversity 2020; by helping to ensure that biodiversity in the valley is maintained and enhanced, and any degraded habitats are improved. Recent work with volunteers on some of the green spaces in the valley has been hugely successful. For example, the Leeds Wildlife Volunteers have, in a few years, brought the fen at Breary Marsh into a favourable condition (an excellent outcome of this work was the recording of the spotted heath orchid at this site for the first time in 20 years). And the Friends of Adel Woods have cleared most of the encroaching birch and bracken from Adel Moor, taking the boundary of this valuable heathland back to what it was 30 years ago, when the valley was blessed with a dedicated ranger. While we are under no illusion that we will be able to achieve the Biodiversity 2020 vision of improving all priority habitats and SSSI's in the valley to a favourable condition, our volunteer task programme will at least set the wheels in motion.

The practical conservation volunteer programme will be achieved by facilitating and encouraging the development of new voluntary groups (a Friends group at Breary Marsh and a regular valley-wide roaming volunteer group, the Meanwood Valley Volunteers). We will also support the existing Friends groups in the valley (such as Woodhouse Ridge Action Group) by providing training in wildlife survey skills, first aid and practical conservation techniques, including machine use and herbicide application, in order to help these groups protect the natural heritage of the Meanwood Valley in the long-term.

To ensure that our work in this project is sustained into the future we will be developing management plans for the natural green spaces that make up the Meanwood Valley.



Meanwood Valley Volunteer Rangers

While Leeds City Council ranger team do work with hundreds of volunteers across the 4000 hectares of green space managed by the Parks and Countryside Service, we felt that this valuable green corridor deserved its own band of volunteers to help us protect the wildlife that makes the Meanwood Valley its home. And so, in May 2018 we launched the Meanwood Valley Volunteer Rangers. This monthly volunteer group has started to become quite popular and is already helping us to bring some of the habitats in the valley back into a favourable condition.

As well as being trained in practical nature conservation techniques by the Meanwood Valley Heritage Ranger, some of these volunteers have received formal training in herbicide application, in order to help us eradicate some of the highly invasive, non-native plants that are threatening the wildlife of the Meanwood Valley.

Date	Details	Site	CC	Number of Participants
16/05/2018	Bracken and Seedling Control	Adel Moor	ONE	2
20/06/2018	Himalayan Balsam Control	Scotland Wood	ONE	2
18/06/2018	Wildflower Surveys and Butterfly Transects	Breary Marsh and Pauls Pond.	ONW	8
15/08/2018	Grassland Management, Scything	Buckstone Fields	ONE	12
19/09/2018	Bog Management	Adel Bog	ONE	4
17/10/2018	Pond Creation	Eccup Whin	ONE	4
21/11/2018	Woodland Edge Management	Sugarwell Hill	INE	25
19/12/2018	Woodland Glade & Ride Management	Eccup Whin	ONE	12
Total				69



Friends of Breary Marsh

The Meanwood Valley has been blessed for many years now with the support of several Friends groups, including Friends of Sugarwell Hill, Woodhouse Ridge Action Group, Friends of The Hollies and Friends of Adel Woods. And just the planning of this project encouraged the establishment of the now very successful Friends of Meanwood Park. All of these groups do a huge amount of work to protect and promote the wildlife of the Meanwood Valley.

We wanted to extend this support to one of the most important sites for nature conservation in the Meanwood Valley; Breary Marsh SSSI. So in June 2018, we launched the Friends of Breary Marsh to ensure that this valuable nature reserve retains its favourable condition. While only 3 action days have been delivered so far, there are another 5 planned during the life of this project.

Date	Details	CC	Number of People
30/06/2018	Guided Nature Walk of Breary Marsh, Balsam and Rhododendron Removal	ONW	4
12/01/2019	Reedmace Removal	ONW	8
02/02/2019	Coppicing and Dead Hedging	ONW	1
Total			13



"It was very interesting and more than what I expected. Much more to look forward to!"

SUMMARY

So far we have had nearly 600 people attend our outreach activities. We also have 800 people on the project mailing list and 400 people on the project Facebook Page, who receive daily updates. And this is in the first year of the project, where a lot of our time was spent planning and promoting the project. We expect the number of people engaged with this project to dramatically increase over spring and summer 2019 and look forward to helping these people discover and protect this wildlife on their doorstep.



To keep up-to-date with the development of the project ask to join our mailing list or follow us on Facebook:

MeanwoodValley.Ranger@leeds.gov.uk

 [Meanwood Valley](#)



Report of: Leeds Anti-Social Behaviour Team

Report to: Outer North East Community Committee

Report author: Claire Smith, 0113 3786428

Date: 18th March 2019

To note

Leeds Anti-Social Behaviour Team Review

Purpose of report

1. To provide the Outer North East Community Committee with an update on Leeds Anti-Social Behaviour Team Review.

Main issues

2. The attached report is provided at the request of the chair of Outer North East Community Committee.

Recommendations

3. To note the contents of the briefing note and receive the update from Leeds Anti-Social Behaviour Team.

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Overview

- a) In order to ensure the long-term sustainability of LASBT, the team has been consulting on the how it can redesign aspects of the service to better respond to the challenges it faces.
- b) The consultation has highlighted that current levels of demand are unsustainable and that an increasing number of individuals interacting with the service – both perpetrators and victims – have very complex needs and vulnerabilities.
- c) The consultation identified a need to:
 - a. Revise processes to ensure decision making is based on an effective triage system
 - b. Embed the identification and assessment of risk in procedures from the first point of contact.
 - c. Extend and strengthen partnership working.
- d) Redesigning some of the ways in which LASBT operates offers the opportunity to complement wider LCC ambitions around the Inclusive Growth Strategy, and will also reflect the priorities of both the Safer Leeds Community Safety Strategy and the Best Council Plan.

1. Background information

1.1 Development of Leeds Anti-Social Behaviour Team (LASBT)

- 1.1.1 In October 2009 the Home Secretary, Rt. Hon. Alan Johnson MP announced a package of practical measures to improve the collective response to ASB. This followed an incident elsewhere in the country where a subsequent report criticised the failures of both the local council and the police to share information and respond appropriately.
- 1.1.2 In January 2010 it was agreed that a comprehensive review would take place in Leeds of the local partner agency protocols and processes used to respond to, and tackle, Anti-Social Behaviour. This was completed using the nationally recognised QUEST methodology and under the guidance of a governance board representing senior leaders of partner agencies.
- 1.1.3 As a result of the recommendations of that review, a multi-agency unit – Leeds Anti-Social Behaviour Team (LASBT) – was established to deliver a specialist ASB service through locally based teams. Uniform service standards were also introduced to ensure consistency of delivery across all teams.
- 1.1.4 Due to the success of the team, the domestic noise and out-of-hours noise nuisance team was transferred and integrated into LASBT in 2012.

1.2 Current Provision

- 1.2.1 LASBT is part of Safer Leeds. It includes officers from Leeds City Council, West Yorkshire Police, Housing Leeds, Belle Isle Tenant Management Organisation, West Yorkshire Fire and Rescue Services, Youth Offending, and Victim Support.
- 1.2.2 There are currently three operational teams covering the South and City Centre, East North East, and West North West areas of Leeds. The team are supported by a performance and information team based at Merrion House.
- 1.2.3 The out-of-hours noise nuisance team is co-located within the Leedswatch Service.

1.3 Defining Anti-Social Behaviour

- 1.3.1 LASBT was designed to deal with behaviour that cannot be reasonably resolved through tenancy management or mediation. This includes (but is not limited to) those listed below:-
 - **Harm to individuals**
Harassment, threats of violence and/or intimidation, racist behaviour or language and verbal abuse.
 - **Harm directed at communities**
Drug dealing and misuse, street drinking, prostitution, kerb crawling, aggressive begging, public drunkenness and disorder and persistent domestic noise nuisance.
 - **Environmental harm**
Graffiti and vandalism/damage to public property.
- 1.3.2 The Anti-social behaviour, Crime and Policing Act 2014 uses two definitions of ASB depending upon whether the ASB is related to a housing function.
- 1.3.3 In relation to housing, LASBT works across all tenures. Where anti-social behaviour has occurred in a housing context, LASBT will consider whether the conduct is capable of causing nuisance or annoyance to a person in relation to that person's occupation of residential premises or whether the conduct is capable of causing housing-related nuisance or annoyance to any person.
- 1.3.4 Where anti-social behaviour occurs in a non-housing related context the test will be as to whether the behaviour has caused, or is likely to cause, harassment, alarm or distress to any person.

1.4 Why is a review needed?

- 1.4.1 The nature of the issues facing LASBT has evolved since the service was established. There has been increased demand for the service, which is responding to a far greater number of complex cases and high risk incidents.
- 1.4.2 The volume of incoming referrals relating to noise nuisance, in particular, is significantly limiting the team's ability to deliver much needed work around prevention, intervention and community empowerment.
- 1.4.3 The breadth of issues being referred has also increased. The interpretation of many people outside of the service of what constitutes 'anti-social behaviour' has expanded, with ASB becoming a 'catch all' for activity ranging from minor instances of noise nuisance to serious criminal activity.

- 1.4.4 Furthermore, an increasing number of those interacting with the service – both victims and perpetrators - are displaying complex support needs and vulnerabilities. Those support needs often require specialist interventions, which LASBT is not best placed to deliver.
- 1.4.5 Organisations including Shelter have demonstrated that ASB is often prevalent where there are wider risk factors such as living in a disadvantaged neighbourhood and/or poor housing, or in a family where there is conflict, social exclusion or poverty.
- 1.4.6 With this in mind, redefining the way in which LASBT operates offers the potential to complement wider ambitions around the Council's inclusive growth strategy, especially in the context of support for priority neighbourhoods and also work within children's services and adult social care to support vulnerable families.

2. Main issues

- 2.1 The consultation process to date has underlined the strengths of the **multi-agency approach** to tackling ASB in Leeds, highlighting the positive impact of the service on communities and the value of the knowledge and skills of staff.
- 2.2 The consultation has reinforced the fact that anti-social behaviour cannot be tackled or prevented in isolation by one agency. In order to address the causes of ASB, a joined up, partnership approach is required. This will involve LCC colleagues in areas such as mental health, adult social care, children's services and housing, as well as external partners and residents.
- 2.3 Decision making should be based upon a thorough assessment of the severity of incoming cases. It is intended that **a triage system** is introduced to manage this process, and that the **identification and assessment of risk is embedded** within the system from the first point of contact.
- 2.4 It is recognised that the proposed programme of change within LASBT must be underpinned by **staff training** to ensure officers are confident using all tools available to them, and to empower them to provide robust advice, deliver successful early intervention and, where necessary, to challenge customer expectations.
- 2.5 It is recommended, following feedback during the consultation process, that a programme of **regular training** about the role of LASBT is also introduced for LCC colleagues in other services and for partners such as the Neighbourhood Policing Teams.

2.6 Areas for Priority Action

- 2.6.1 Triage of referrals:** it is recommended that the service designs and implements a triage system for all incoming referrals so that cases can be appropriately prioritised.
- 2.6.2 That system should be based on clear Terms of Reference, which support the priorities of the Safer Leeds Community Safety Strategy. It should be supported by a revised system of performance monitoring.
- 2.6.3 The identification and assessment of vulnerabilities must be embedded in that process from the first point of contact with service users. This will require scripts to be revised and regular training to be provided for both LASBT officers and officers in the contact centre.
- 2.6.4 Where cases are assessed as not being ASB cases but a support need is identified customers will be signposted to appropriate, alternative services. For complex cases it may be appropriate to refer the case for consideration by a community MARAC.
- 2.6.5 It is crucial that strong partnerships are in place to enable officers to access support from colleagues in services such as mental health, youth offending, children's services adult social care and housing, as well as partners such as West Yorkshire Police.
- 2.6.6 Community MARACs:** For complex and persistent cases it is recommended that the service establishes the use of community MARACs. This will promote early resolution of cases, joint decision making and more effective problem solving. This will enable officers to assess and manage risk more effectively for both perpetrators and victims.
- 2.6.7 Mediation:** Early intervention has the potential to resolve more ASB cases before they escalate and become increasingly entrenched. Not only could this deliver improved outcomes for the individuals involved it also has the potential to reduce costly demands on public services created through having to resolve more complex cases if they escalate.
- 2.6.8 It is recommended that a mediation service is commissioned which has the flexibility to work in various localities and at times which suit the needs of those residents involved.
- 2.6.9 Noise:** Over 60% of incoming referrals relate to noise nuisance. The existing resources cannot meet the demand and expectation of the service. The provision therefore needs to be revised, joining up day time and out-of-hours services more effectively and ideally delivering increasingly flexible coverage.
- 2.6.10 The use of technology – such as apps to record and report noise nuisance - should be explored.
- 2.6.11 In addition, a communication plan should be put in place to ensure that customers understand what actions they can take themselves.
- 2.6.12 Communication:** External communications need to be revised to provide clear advice to those seeking to use the service, particularly in the case of out-of-hours noise nuisance.
- 2.6.13 In order to manage customer expectations information about details such as anticipated response times should be accessible and, with the introduction of a triage system, customers should receive accurate information about how their case will be taken forward.
- 2.6.14 Officers need to be empowered to challenge unrealistic expectations and to set out, if necessary, the limitations of tools available to them in some circumstances.
- 2.6.15 The consultation process has highlighted a gap in terms of social media presence. Advice is being sought from the communications team as to options available.
- 2.6.16 Location of the West Team:** Currently officers based in the west of Leeds are in accommodation that does not fully meet the needs of the service. Work is on-going to identify a suitable alternative base, ideally co-located with other services in the same area of

the city. Consultation with Trade Union representatives is taking place in relation to this proposal.

2.6.17 **ASB Strategy:** It is proposed that an Anti-Social Behaviour Strategy is developed for the city which sets out a strategic framework for activity moving forward. It is intended that this should be focused around the themes of prevention, intervention, enforcement, community empowerment and integrated intelligence.

2.6.18 This will inform the future allocation of capacity and resources and ensure that activity is reflective of the ambitions set out in both the Safer Leeds Community Safety Strategy and the Best Council Plan.

2.7 Consultation and engagement

2.7.1 A wide range of consultation events have taken place with staff, elected members and partners. This has included a multi-agency OBA session and a series of staff workshops.

2.7.2 Work has been undertaken with West Yorkshire Police Independent Advisory Board and residents have been consulted via TARA. Additional consultation is due to take place via the citizen's panel.

2.7.3 An initial workshop took place with members of the Environment, Housing and Communities Scrutiny Board in December 2018 ahead of a formal meeting on 25 February 2019. Community Safety Champions were consulted in January 2019. Consultation with Community Committee Chairs is ongoing.

2.7.4 The Executive Board member for Communities has been engaged throughout the process.

2.7.5 In addition the LASBT review steering group, which is chaired by the Chief Officer for Safer Leeds, includes officers from a range of services including Adult Social Care, Children's Services, Communities and Housing. Two elected members also sit on the board, along with a Trade Union representative and colleagues from partner organisations such as Victim Support, West Yorkshire Police and the West Yorkshire Fire and Rescue Service.

2.8 Resources and value for money

2.8.1 The aim of this review is to change the way LASBT operates in order to maximise the value derived from existing resources.

2.8.2 The ambition is to enable officers to work with communities, and to make better use of early intervention tools, thereby reducing demand on public services and the associated cost of dealing with complex cases that have escalated.

3. Next Steps

3.1 Under the direction of the Chief Officer for Safer Leeds, officers will continue to redesign the current LASBT provision with a view to implementation of a final scheme after consideration by the Executive Board in June.

3.2 The LASBT Review steering group will continue to meet in order to bring partners together to shape the programme as it develops.

Figure 1: Current Structure

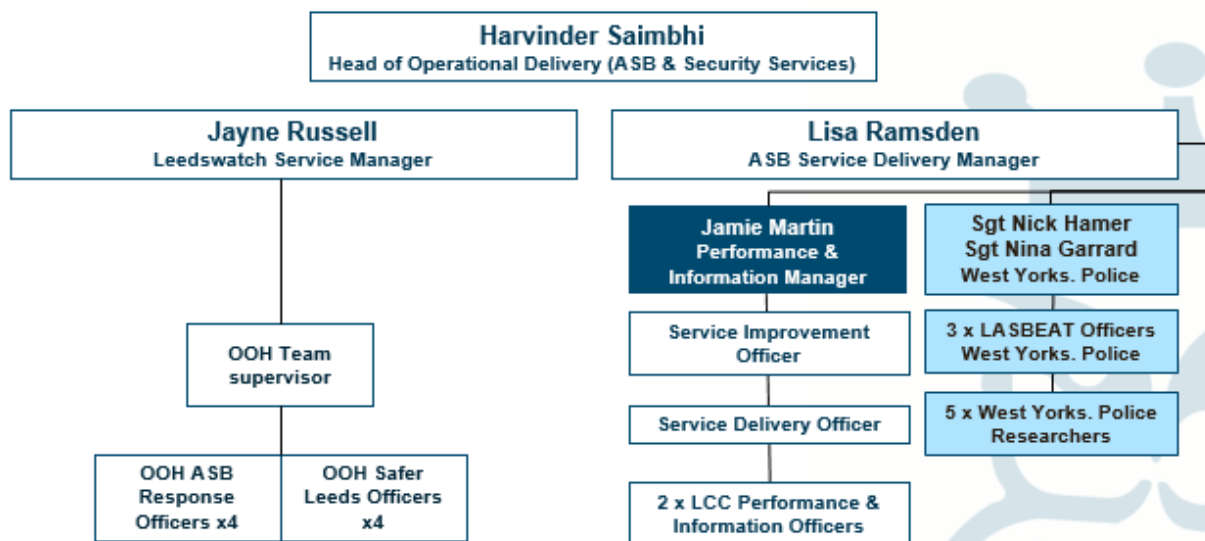
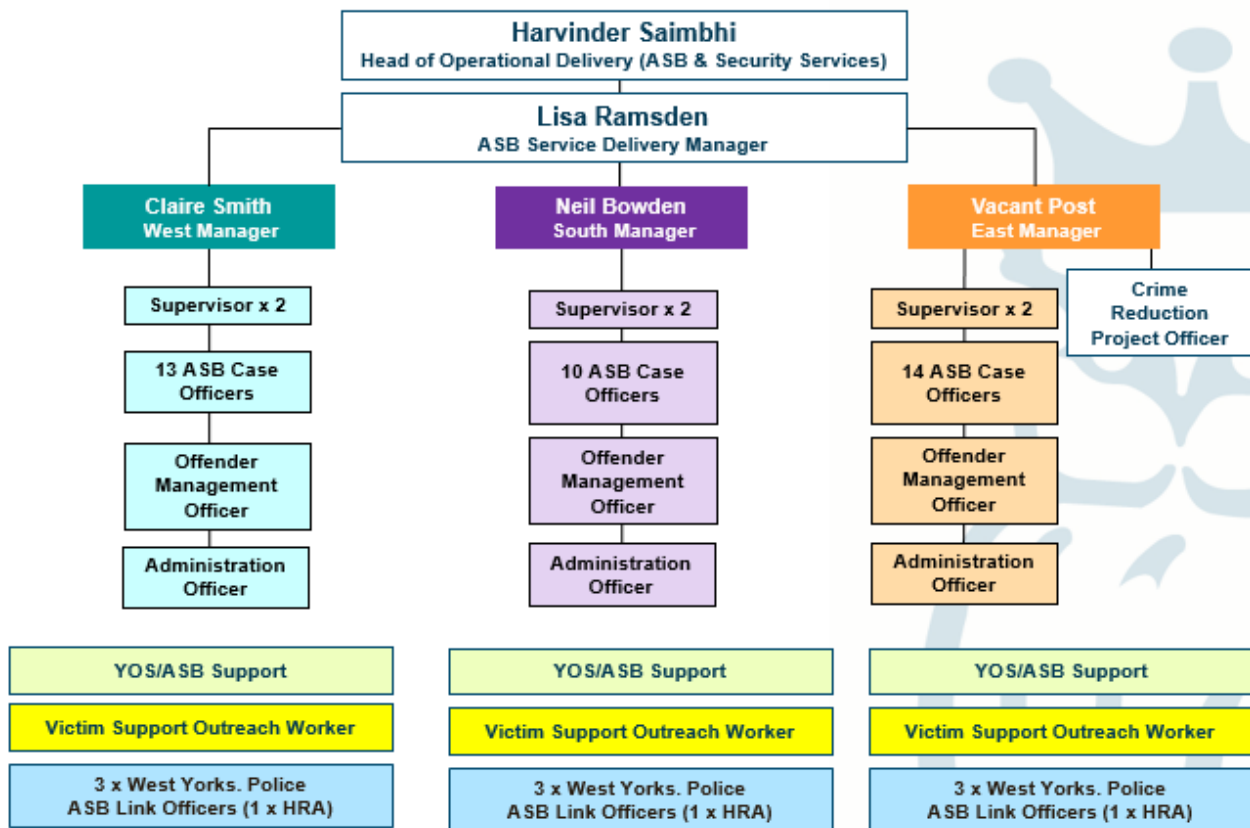
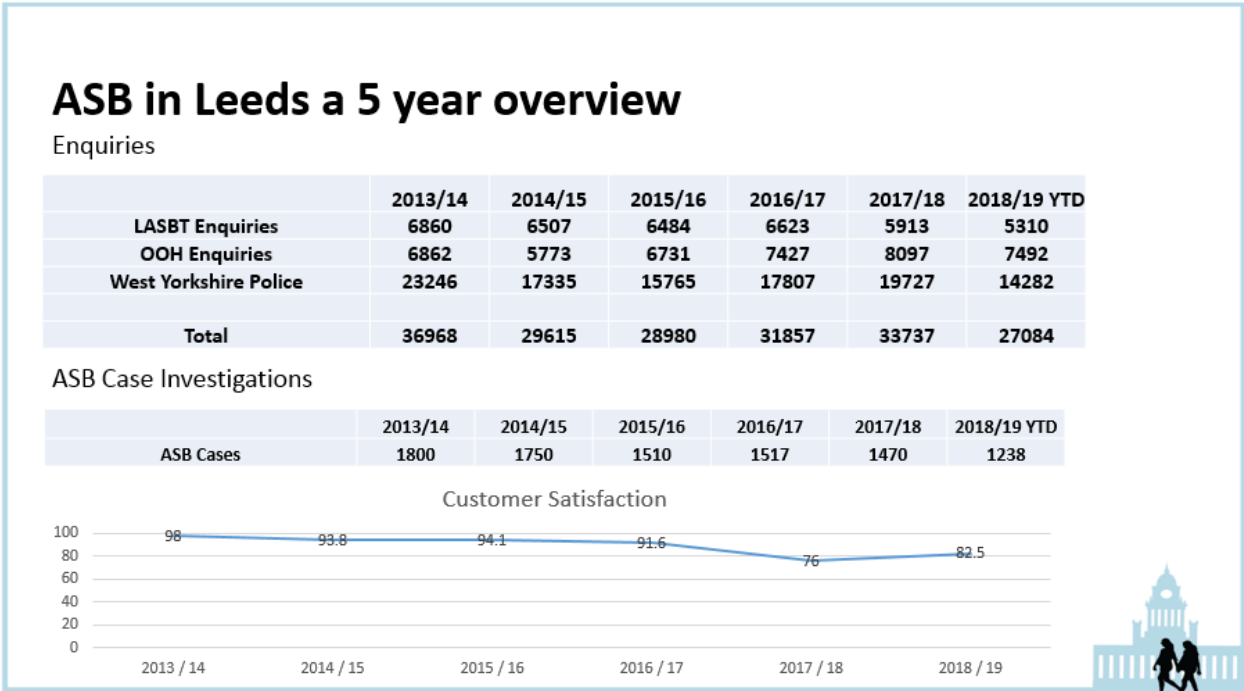


Figure 2: ASB in Leeds



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Report of: Area Leader

Report to: Outer North East Community Committee – Alwoodley, Harewood & Wetherby Wards

Report author: Grace Lawrenson, Localities Officer, 0113 37 89844

Date: 18th March 2019

For Decision

Outer North East Finance Report

Purpose of report

1. The report provides Elected Members with an update on the current position of the Outer North East Community Committee's budgets and sets out applications for Wellbeing Revenue Funding and Youth Activity Funding for consideration by the Community Committee and to inform the committee of decisions taken by delegated authority since the last community committee meeting.

Main issues

2. This report provides Elected Members with an update on the current position of the capital and revenue budgets for the Outer North East Community Committee.
3. The report details funding recommendations from Ward Members following a review of each application at Ward Member Meetings for consideration by the Committee.
4. The report notes decisions regarding funding applications taken by delegated authority since the last Outer North East Community Committee.

Options

Wellbeing Fund

5. The current position for March 2019 is highlighted below:

Ward	Total budget remaining
Alwoodley	£687

Harewood	£2,766
Wetherby	£9,924

6. The following Wellbeing applications are for consideration by the Community Committee from the 2018/19 budget:

Ward(s)	Organisation	Project	Total cost	Amount applied for	Ward Member recommendation
Wetherby	Boston Spa Parish Council	Disabled Footpath	£1,451.94	£1,451.94	Application supported in full - £1,451.94.
Wetherby	Clifford Village Hall Committee	Clifford Village Hall Extension	£120,000	£5,000	Declined.

7. The following Wellbeing applications are for consideration by the Community Committee from the 2019/20 budget:

Ward(s)	Organisation	Project	Total cost	Amount applied for	Ward Member recommendation
Alwoodley	Money Buddies	Money Buddies-Moor Allerton Hub	£7,031.90	£3,845	Declined
Alwoodley	Housing Leeds	Moor Allerton Festival	£5,480	£2,740	Application supported in full- £2,740.
Wetherby	Grange Park Sports Club	Refurbishments	£30,000	£5,000	Deferred pending further discussions.

8. More detailed information about the spending against the 2018/19 budget is available in **Appendix A** of this report.

Youth Activity Fund

9. At the time of writing this report the current position for March 2019 is highlighted below:

Ward	Total budget remaining
Alwoodley	£10,505
Harewood	£8,941
Wetherby	£6,953

10. The following Youth Activity Fund applications are for consideration by the Community Committee from the 2018/19 budget:

Ward(s)	Organisation	Project	Total cost	Amount applied for	Ward Member recommendation
Harewood	Shadwell Tennis Club	Tee Time Tennis 2019	£3,460	£3,460	Application supported in full - £3,460

11. More detailed information about the spending against the 2018/19 budget is available in **Appendix B** of this report.

Capital Fund - CRIS (Capital Receipts Incentive Scheme)

12. The Outer North East Community Committee has **£8538** in its CRIS budget

13. At the time of writing this report the current position for March 2019 is highlighted below:

Ward	Total budget remaining
Alwoodley	£1,466
Harewood	£2,106
Wetherby	£4,966

14. There are no CRIS applications for consideration by the Community Committee from the 2018/19 budget.

Community Infrastructure Levy (CIL)

15. The current CIL Neighbourhood Fund balance for the Outer North East Community Committee is **£0.00**.

16. The current CIL Neighbourhood Fund balance for towns and parishes with a Neighbourhood Plan is £117753.90. The total for those without a Neighbourhood Plan is £190,307.47. The latest balances can be found in **Appendix C**.

17. There are no CRIS applications for consideration by the Community Committee.

Delegated Decisions

18. The following applications have been approved by delegated decision since the Outer North East Community Committee held in December 2018:

Ward(s)	Organisation	Project	Total cost	Amount applied for	Amount approved
Harewood and Wetherby	Communities Voice and Influence Team, Leeds City Council	Harewood and Wetherby Youth Summit	£11,000	£11,000	£11,000 (Youth Activity Fund)
Wetherby	Communities Team	Deighton Road Benches	£3,250	£3,250	£3,250 (Wellbeing Revenue)

Corporate considerations

19. Wellbeing funding is used to support the annual priorities agreed by Elected Members at the March meeting of the Inner East Community Committee. The annual priorities support the Council's Vision for Leeds 2011 to 2030 and Best Council Plan 2018-19.
20. Youth Activity Funding supports the Children and Young People's plan outcome – 'Children and Young People Have Fun Growing Up'.
21. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities and Environment to take such decisions.
22. In line with the Council's Executive and Decision Making Procedure Rules, agreed at Full Council May 2012, all decisions taken by Community Committees are not eligible for Call In.
23. There is no exempt or confidential information in this report.

Conclusion

24. The Wellbeing Fund programme supports the social, economic and environmental wellbeing of a Community Committee area by funding projects that contribute towards the delivery of local priorities. A group applying to the Wellbeing fund must fulfil various eligibility criteria including evidencing appropriate management arrangements and finance controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities; and be unable to cover the costs of the project from other funds.
25. Projects eligible for funding could be community events; environmental improvements; crime prevention initiatives or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010 projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic

origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.

26. The report has set out the current budget position, applications recently approved through delegated decisions in consultation with Ward Members and funding applications for the Community Committee's consideration.

Recommendations

27. The Community Committee is asked to:

- Note the current budget position for 2018/19;
- Consider the two Wellbeing Revenue applications from the 2018/19 budget set out at paragraph 6 and approve, where appropriate, the amount of grant to be awarded;
- Consider the three Wellbeing Revenue applications from the 2019/20 budget set out at paragraph 7 and approve, where appropriate, the amount of grant to be awarded;
- Note the delegated decisions taken since the last Community Committee meeting in December 2018 at paragraph 18.

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Funding / Spend Items		Alwoodley	Harewood	Wetherby	Area Wide	Total	
Balance Brought Forward from 2017-18		£ 14,846.11	£11,717.55	£ 12,398.00	£ -	£38,961.66	
New Allocation for 2018-19		£ 13,039.00	£12,314.00	£ 10,867.00	£ -	£36,220.00	
Total available (inc b/f bal) for schemes in 2018-19		£ 27,885.11	£24,031.55	£ 23,265.00	£ -	£75,181.66	
Schemes approved 2017-18 to be delivered in 2018-19		£ 7,150.00	£ -	£ 1,029.77	£ -	£ 8,179.77	
Total Available for New Schemes 2017-18		£ 20,735.11	£24,031.55	£ 22,235.23	£ -	£67,001.89	
Reference number	2017-18 Projects (b/f)	Alwoodley	Harewood	Wetherby	Area Wide	Total	Priority key
ONE.15.09.YF	Zone Engage	£ 2,350.00	£ -	£ -	£ -	£ 2,350.00	e
ONE.16.09.YF	JIGSAW Ensuring the wellbeing of young people	£ 4,800.00	£ -	£ -	£ -	£ 4,800.00	b
ONE.17.08.YF	The Tempo FM Radio Academy	£ -	£ -	£ 1,029.77	£ -	£ 1,029.77	e
ONE.17.09.YF	Professional Interviewing Skills Training	£ -	£ -	£ -	£ -	£ -	d
Total of Schemes Approved brought forward 2017-18		£ 7,150.00	£ -	£ 1,029.77	£ -	£ 8,179.77	
Reference number	2018-19 Projects	Alwoodley	Harewood	Wetherby	Area Wide	Total	Priority key
ONE.18.01.YF	Let's Play Tennis 2018	£ -	£ 3,150.00	£ -	£ -	£ 3,150.00	b
ONE.18.02.YF	Outer North East – Community Youth Summit	£ 1,140.00	£ -	£ -	£ -	£ 1,140.00	d
ONE.18.03.YF	Leeds Rhinos Summer Camp	£ 7,590.00	£ -	£ -	£ -	£ 7,590.00	b
ONE.18.04.YF	Breeze Holiday Camps	£ 1,500.00	£ -	£ -	£ -	£ 1,500.00	b
ONE.18.05.YF	Tempo FM	£ -	£ -	£ 3,500.00	£ -	£ 3,500.00	e
ONE.18.06.YF	EPOSS	£ -	£ 5,000.00	£ 5,000.00	£ -	£10,000.00	b
ONE.18.07.YF	Wetherby District Scout Camp 2018	£ -	£ -	£ 500.00	£ -	£ 500.00	d
ONE.18.08.YF	Cricket Coaching for Young People	£ -	£ 1,440.00	£ -	£ -	£ 1,440.00	b
ONE.18.09.YF	Pitch Hire	£ -	£ -	£ 782.00	£ -	£ 782.00	b
Total 2018-19 Projects		£ 10,230.00	£ 9,590.00	£ 9,782.00	£ -	£29,602.00	
Total Spend for 2018-19 (incl b/f schemes from 2017-18)		£ 17,380.00	£ 9,590.00	£ 10,811.77	£ -	£37,781.77	
Total Budget Available for projects 2017-18		£ 27,885.11	£24,031.55	£ 23,265.00	£ -	£75,181.66	
Remaining Budget Unallocated		£ 10,505.11	£14,441.55	£ 12,453.23	£ -	£37,399.89	
New Priority Key 2017/18							
a	Be safe and feel safe	£ -		a			
b	Enjoy happy, healthy, active lives	£ 29,262.00		b			
c	Live in good quality, affordable homes within clean and well cared for	£ -		c			
d	Do well at all levels of learning and have the skills they need for life	£ 1,640.00		d			
e	Enjoy greater access to green spaces, leisure and the arts	£ 6,879.77		e			
f	Earn enough to support themselves and their families	£ -		f			
g	Move around a well-planned city easily	£ -		g			
h	Live with dignity and stay independent for as long as possible	£ -		h			

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Report of: Area Leader

Report to: Outer North East Community Committee – Alwoodley, Harewood and Wetherby Wards

Report author: Grace Lawrenson, Localities Officer, Tel: 0113 37 89844

Date: 18th March 2019

To Note

Community Committee Update Report

Purpose of report

1. This report provides an update on the on-going work programme of Outer North East Community Committee.

Main issues

Environment Sub-Group

2. The Environment sub-group met on Thursday 18th October 2018. The sub-group is made up of Cllr Neil Buckley, Cllr Gerard Wilkinson and Cllr Matthew Robinson and is attended by officers from the Cleaner Neighbourhoods Team, Housing, Parks & Countryside and Waste Management. Discussions took place around a range of local issues and update, including success of 'The Atrium', a new single-use plastic campaign, the new platform 'Contact 360' where residents can raise issues and de-leafing which has started in the area.

NHS Leeds Clinical Commissioning Group Update

Your views needed on Leeds urgent treatment centres proposal

3. NHS Leeds Clinical Commissioning Group (CCG) has developed a proposal for urgent treatment centres for the citizens of Leeds and would like to hear your views. Over the last few years we have spoken to local people who have told us that it's not always clear who would be best placed to help you, or a loved one, when you're not feeling well or have been injured. This is especially the case where you feel you need to be seen quite quickly but you know it's not an emergency. We know that the way services are currently designed to help you in this situation – which we often call urgent care services – are not easy to understand. Urgent care is care that someone feels is needed on the same day but their illness or injury is not life-threatening. This could include anything from cuts, minor injuries,

bites or stings through to mild fevers, vomiting and diarrhoea etc. We feel that our proposals will help simplify the system for you when you have an urgent care need. The CCG is encouraging people to feedback their views by completing a survey, available online or in paper format. You can also attend one of the events the CCG has organised. Further details are available on the web address below. Read the proposals in full and have your say today: www.leedsccg.nhs.uk/UTCSurvey.

The Leeds Big Thank You Campaign

4. We write to make you aware of a new citywide campaign, the 'big thank you / you can be a winter hero'. This is a system-wide campaign that covers the NHS, Leeds City Council, community and voluntary sector organisations, carers and the unsung heroes among our communities. I hope you will join me in supporting this very compassionate campaign that we recently launched with the Yorkshire Evening Post.

Please join us in:

- Saying a public thank you to all those in our wards who are helping people stay well this. Write your message on the board here: www.bigthankyouleeds.co.uk - you can see the messages we've already received here: <https://bigthankyouleeds.co.uk/big-thank-you-gallery/>
- Sharing the message on your social media and at events you are at, that we can all be winter heroes by: looking after our own health, checking in on our elderly or vulnerable neighbours and being prepared for bad weather.

The campaign seeks to encourage people to say a thank you to their winter heroes from all walks of life. This could range from frontline public sector staff, community and voluntary staff as well as people within our communities who look out for others such as unpaid carers or a community connector. At the same time we are also encouraging people to think about small steps they could take so that they too could be a winter hero. This could include getting a flu jab, looking out for neighbour or planning ahead for any bad weather. This is an opportunity to try an innovative approach to deliver some of our key prevention messages for winter in an effort to reduce wider system pressures. We're pleased with the support we've received locally from the NHS in Leeds, Leeds City Council and our community and voluntary sector organisations. Recently we have also been joined by West Yorkshire Police, the British Transport Police and the Yorkshire Ambulance Service NHS Trust. You will know many individuals and organisations in your ward and beyond who keep your community and the city going through winter and beyond. Now's a great chance to say thanks to them.

We're Proud to be 'Looking out for our Neighbours'

5. We are excited to announce that we are supporting a brand new community campaign from West Yorkshire and Harrogate Health and Care Partnership. 'Looking out for our Neighbours' is a new campaign that aims to help prevent loneliness in our communities by encouraging people to do simple things to look out for one another. Although lots of people in Leeds are already doing great things to help those around them, there is still more we can all do to positively impact on the wellbeing of others. A Health Foundation report (December 2018) highlighted how living alone can make older people 50% more likely to find themselves in A&E than those living with family. Pensioners living alone are also 25% more likely to develop a mental health condition. 'Looking out for our Neighbours' aims to

change this - by inspiring people to do small things to reach out to the people around them. The campaign will launch on the 15th March across West Yorkshire and Harrogate and has been co-created with over 100 residents in these areas, drawing on their neighbourly experiences. Keep an eye out for more information.

Parish and Town Council Forum

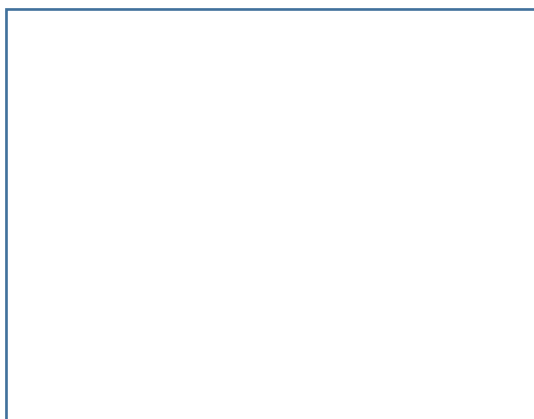
6. The last Parish and Town Council Forum took place on 24 January at Wetherby Town Council. The meeting was attended by Parish and Town councillors from across the Outer North East and local Police Officers PC Taylor and PC Katkowski and Martin Beaumont from the Council's Cleaner Neighbourhoods Team. Updates were provided on environmental issues and enforcement, reporting mechanisms, 101 performance data in the Outer North East and an update regarding the Site Allocation Plan and Core Strategy was shared.

Committee Activity

7. A new bus shelter has been installed on Cattle Lane in Aberford, Harewood Ward. This shelter is located near a retirement home and will support elderly residents in the area when waiting for a bus and provide shelter in poor weather. This was funded by the Outer North East Community Committee and was installed on 11 December 2019.



8. Wetherby councillors have awarded funding to Wetherby Athletic Ladies, which will be used to support the local community football team to fund their winter training facilities at Wetherby High School for women and girls. The high school provides floodlit astro-turf pitches for use in the winter months and has enabled the group to continue their training and promote physical activity in the ward.



9. The first of a series of multi-sport activity camps will be taking place in the Alwoodley Ward during the February half-term school holidays. Alwoodley members awarded Leeds Rhinos with funding to support the camps which will focus on key fundamental movement skills and physical activity, whilst focusing keeping fun and enjoyment at the heart of the programme. The sessions will include a variety of games including dodgeball, football, netball, tag rugby and much more. Children will take part in activities in a safe and secure environment encouraging social cohesion and an opportunity to make new friends.

**AT THE HEART OF COMMUNITIES
RAISING ASPIRATIONS
INSPIRING POSITIVE AND LASTING CHANGE**

**3 Day - Leeds Rhinos Multi Sport Activity Camp
at Allerton C of E Primary**

£15 only!

Leeds Rhinos Foundation has joined forces with the Alwoodley Local Councilors to deliver multi-sport camps over the February half term for just £15:

- Monday 18th Feb - Wednesday 20th Feb - Sun - 3pm - Allerton Primary School

Each camp is 3 full days of fun and engaging activities and includes a visit from Rhinos the Rhinos.

The camp is exclusively for those living in Alwoodley (LS27).

Hosted by highly qualified coaches, who carry a Level 2 National Governing Body coaching qualification and hold a valid DBS and safeguarding check, the camp will provide a safe and engaging environment for children to succeed.

Our partnership with the Outer North West Community Committee allows us to offer this fantastic opportunity at a reduced cost to local school children and provide them with an experience over half term they won't forget as well as the chance to get active and meet new people.

Children will need to bring a packed lunch with them and suitable footwear and attire for the typical English weather!!! Children will be provided as a Leeds Rhinos member on day 1 of the camp or alternatively if you can bring your Rhinos card with you on the first day of camp. (free of charge)

**Demand is likely to be extremely high and we will operate on a first come first served basis.*

To Book:
Please contact the Leeds Rhinos Ticket Sales Hotline on 01771 423215, come down to the Leeds Rugby Store @ Emerald Headingley Stadium. Please note a £3.50 booking fee applies unless you pay cash in person at the Leeds Rugby Store.

See you there

Leeds City Council

Leeds Rhinos Foundation

10. At the time of writing this report, plans are well underway for the Harewood and Wetherby Youth Summit on Friday 1 March at the Mercure Hotel in Wetherby. Children and young people living in the Harewood and Wetherby wards have been invited to attend and influence how the Youth Activity Fund is spent by designing their own projects.

Harewood & Wetherby

Community Youth Summit

Who is this event for?
Local councillors invite secondary school pupils living in the Harewood and Wetherby wards to a Community Youth Summit at the Mercure Hotel Wetherby. Pupils will learn about democracy, take part in activities and influence decision making:

This is a great chance for pupils to have a voice in their wider community, tell councillors what they should fund in the area and have discussions about issues that affect young people.

Some of the benefits for young people:

- Build up confidence in expressing their feelings and needs
- Strengthen communication skills and group work skills
- Be active citizens in their communities and make a difference to others

Some of the benefits to schools:

- Increase awareness of issues and challenges faced by children and young people
- Supports the school to actively participate in the local community and council decision making
- Be involved in local initiatives, such as 'Child Friendly Leeds'

Lunch provided

Have your Say!

Friday 1st March 2019 10AM-1PM
Mercure Wetherby Hotel, Leeds Road, LS22 5HE
FREE ENTRY

Places must be booked in advance. To find out more please contact Caroline Webb in the Communities Team: caroline.webb@leeds.gov.uk
01791 272154 / 0113 3785679

Community Committee

Leeds City Council

Child Friendly Leeds

Social Media

11. At the time of writing the Outer North East Facebook page has 239 Likes. Between 21 January and 17 February, 1499 people were reached and there were 261 posts

engagements. Posts on both Twitter and Facebook are on a variety of subjects relevant to the Outer North East area including job opportunities, funding support, open days, local service provision, consultations and sporting activities. For more details visit:

- Link to the Facebook Page for the Inner East Community Committee:
<https://www.facebook.com/LCCOuterNE>
- Link to the Your Community Twitter Page:
https://twitter.com/@_YourCommunity

Conclusion

12. The work of the Communities Team in partnership with council departments, external partners and with elected members is working towards the priorities of the Community Committee. This programme of work should be seen as a work in progress which is consolidating the Community Committee's role as a local decision-making body by strengthening the links between the local authority and the communities it serves.

Recommendations

The Committee is requested to:

1. Note the contents of the report and make comment where appropriate.
2. Note the campaigns and consultation currently being carried out by the Leeds CCG, as contained items 3-5 of this report.

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Report of the City Solicitor

Report to: Outer North East Community Committee

(Alwoodley, Harewood and Wetherby Wards)

Report author: Gerard Watson, Senior Governance Officer, 0113 37 88664

Date: 18th March 2019 For decision

Dates, Times and Venues of Community Committee Meetings 2019/2020

Purpose of report

1. The purpose of this report is to request Members to give consideration to agreeing the proposed Community Committee meeting schedule for the 2019/2020 municipal year, whilst also considering whether any revisions to the current meeting and venue arrangements should be explored.

Main issues

Meeting Schedule

2. The Procedure Rules state that there shall be at least four ordinary or 'business' meetings of each Community Committee in each municipal year and that a schedule of meetings will be approved by each Community Committee. In 2018/19, this Committee is scheduled to hold four meetings.
3. To be consistent with the number of meetings being held in 2018/19, this report seeks to schedule four Community Committee business meetings as a minimum for 2019/20. Individual Community Committees may add further dates as they consider appropriate and as the business needs of the Committee require. The proposed schedule has been

compiled with a view to ensuring an even spread of Committee meetings throughout the forthcoming municipal year.

4. Members are also asked to note that the schedule does not set out any Community Committee themed workshops, as these will need to be determined by the Committee throughout the municipal year, as Members feel appropriate. During 2018/19, for those Committees which held workshops, many took place either immediately before or after the Committee meetings. Therefore, when considering proposed meeting arrangements, Members may want to consider whether they wish to adopt a similar approach to the themed workshops in 2019/20, as this could impact upon final meeting times and venues.
5. The following provisional dates have been agreed in consultation with the Localities team. As referenced earlier, this report seeks to schedule a minimum of four Community Committee business meetings for 2019/20 in order to ensure that the dates appear within the Council's diary. Individual Community Committees may add further dates as they consider appropriate and as business needs of the committees require.
6. The proposed meeting schedule for 2019/20 is as follows:
 - Monday 17th June 2019
 - Monday 16th September 2019
 - Monday 9th December 2019
 - Monday 16th March 2020

Meeting Days, Times and Venues

7. Currently, the Committee meets on a Monday at 5.30pm and the proposed dates (above) reflect this pattern.
8. Meeting on set days and times has the advantage of certainty and regularity, which assists people to plan their schedules. The downside might be that it could serve to exclude certain people i.e. members of the public, for instance, who have other regular commitments on that particular day or who might prefer either a morning or afternoon meeting or a meeting immediately after normal working hours. Therefore, the Committee may wish to give consideration to meeting start times and venue arrangements which would maximise the accessibility of the meetings for the community.
9. Members may also wish to take this opportunity to consider and agree any appropriate meeting venue arrangements for the forthcoming municipal year.

Options

10. Members are asked to consider whether they are agreeable with the proposed meeting schedule (above), or whether any further alternative options are required in terms of the number of meetings, start times or venue arrangements.

Corporate considerations

10a. Consultation and engagement

The submission of this report to the Community Committee forms part of the consultation process as it seeks the views of Elected Members with respect to the Community Committee meeting schedule and venue arrangements.

In compiling the proposed schedule of meeting dates and times, the current Community Committee Chair and colleagues within the Localities team have been consulted.

10b. Equality and diversity / cohesion and integration

In considering the matters detailed, Members may wish to give consideration to ensuring that the Community Committee meeting arrangements are accessible to all groups within the community.

10c. Legal implications, access to information and call in

In line with Executive and Decision Making Procedure Rules, the power to Call In decisions does not extend to decisions taken by Community Committees.

Conclusion

11. The Procedure Rules require that each Community Committee will agree its schedule of meetings and that there shall be at least 4 business meetings per municipal year. In order to enable the Committee's meeting schedule to feature within the Council diary for 2019/20, Members are requested to agree the arrangements for the same period.

Recommendations

13. Members are requested to consider the options detailed within the report and to agree the Committee's meeting schedule for the 2019/20 municipal year (as detailed at paragraph 6), in order that they may be included within the Council diary for the same period.
14. Members are requested to give consideration as to whether they wish to continue with the Committee's current meeting and venue arrangements or whether they would like to request any amendments to such arrangements.

Background information

- Not applicable

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